

UMP-IR SUBMISSION GUIDELINES (<http://umpir.ump.edu.my>)

1.0 INTRODUCTION

UMP Institutional Repository (UMP-IR) was developed since December 2010 and launched by YH. Professor Dato 'Dr. Rosli Bin Mohd Yunus, formerly Deputy Vice-Chancellor (Research and Innovation). UMP-IR is an online electronic archive of university research output and all the university community's intellectual works. UMP-IR provides and manages long-term archiving and the distribution of digital works of the UMP community. UMP-IR act as a contributor to the sharing and exchange of research knowledge among researchers, universities and community.

2.0 AUTHOR'S RESPONSIBILITIES

- 2.1 The authors must be a UMP staffs or students and responsible for the work that they contributed.
- 2.2 The authors are required to fill a complete information or work submitted. (Submission of UMP-IR Form: <http://umpir.ump.edu.my/id/eprint/3801/>)
- 2.3 The authors are responsible to informed of any changes to the library regarding the work involved.
- 2.4 The authors are required to submit a FULL TEXT of paper as a library collection.
- 2.5 The authors should submit papers that has been published by publisher. In Press manuscript are also accepted.
- 2.6 The conference paper should be submitted after end of conference.
- 2.7 The accepted manuscript must be accompanied by a letter of acceptance from the publisher.

3.0 INFORMATION WORKS

- 3.1 The papers with AFFILIATION "UNIVERSITI MALAYSIA PAHANG" are only accepted by UMPSA-IR.
- 3.2 Works written by UMPSA students should include SUPERVISOR or LECTURER name as co-author of the work.

4.0 SUBMISSION INFORMATION

- 4.1 UMP postgraduate students should submit full text of paper with UMPSA-IR submission form and may be email to umpsa-ir@ump.edu.my.
- 4.2 UMP-IR team will respond the email within 5 working days.
- 4.3 UMP-IR Item ID is a system-generated unique ID and it is automatically generate once an item is deposited into UMP-IR. Please specify the UMP-IR Item ID in any form that require a UMP-IR Item ID (Proof of publication: IPS, cendekia bitara etc)

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